



Zoom Home/School Agreement

Parents/Carers

By accepting the Zoom meeting ID and allowing your child to join the meeting, you agree to the terms set out in this document. Zoom is not intended for use by individuals under the age of 16 unless it is through a school subscriber or supervised by an appropriate adult.

- The meeting ID must remain confidential and must not be shared with anyone that it was not intended for.
- Recording, photos or screenshots of the Zoom meeting are not allowed by pupils or their families.
- The pupil's name on screen should only be their first name and the initial letter of their surname.
- Zoom is only to be accessed by a device in an appropriate, safe environment.
- A parent must be accessible to the pupil during the session. Other members of the household should not be visible or audible.
- Parents must dress in appropriate clothing and use appropriate language.
- Parents should **not** interact with the session or be visible/audible on camera, but may contact the support teacher after the session if there are any questions or concerns.
- Test connectivity - find the best place in the house where the Wi-Fi signal is strongest.
- Parents should ensure that the pupils are aware of and abide by the Pupil Expectations set out below.

Pupils

- Pupil's should not access the meeting without their parent's knowledge
- Pupils should be suitably dressed. There is no need to wear school uniform, but wear appropriate clothing and no nightwear.
- Pupils should be in front of a suitable background (Check the room behind you looks tidy, avoid distractions such as photos, pets and moving objects/screens) Make sure they are in a quiet room without background noise and ask other family members not to disturb them.
- Pupils should remain attentive during the session. Don't walk around as this is distracting for other people in the group.
- Pupils should be on time for the virtual lesson and connect to the Zoom link 5 minutes before the due time so they are ready in the 'waiting room' for the very start of the lesson.
- Pupils should be aware that during the session they should behave sensibly and respectfully, using polite language like they are expected to in school
- Pupils should stay on mute and only unmute themselves when their teacher invites them to speak.
- In live lessons, pupils should enable Speaker View (top right corner), so the teacher is in a large video window.
- Pupils should leave or end the session when instructed to do so.
- Pupils should not doodle on the teacher's screen, write in the chat box to other pupils or be talking whilst a lesson is on (unless instructed to by the teacher).
- A pupil's name on screen should only be their first name and the initial letter of their last name.

Lastly, the same behaviour expectations we have in a classroom apply to the Zoom meeting and the teacher retains the right to terminate a pupil's participation. Examples of behaviour which may result in removal from the group include, but are not limited to; swearing, inappropriate or rude comments, unkind comments, inappropriate actions. The teacher will make contact after the zoom lesson with any pupil (and their parent) who has been asked to leave.